

# CHEDDINGTON PARISH COUNCIL

MINUTES OF THE AUGUST MONTHLY MEETING HELD ON  
WEDNESDAY 2<sup>nd</sup> AUGUST 2023 AT 7PM IN THE PAVILION



## 100/23 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Finch, Cllr D Bevan, Cllr T Daly, Cllr K Oastler and Roz Roberts, Clerk

Cllr Chris Poll – Buckinghamshire Council  
Cllr Peter Brazier – Buckinghamshire Council

2 Members of the Public were in attendance.

### **Apologies:-**

Cllr T Richards – Work Commitments  
Cllr Derek Town – Buckinghamshire Council

## 101/23 PUBLIC FORUM

Cllr Oastler (as member of public). Concerned about the condition of the tyre swing at Sunnybank. Clerk would contact Fairhive.

Jack Sangster, Cheddington Veterans Football Club. Thanked the Parish Council for the use of the Recreation Ground pitch for the football match/family day and advised that the event had raised over £1000 for Cheddington School PTA. He discussed the below 3 items with the Parish Council:-

**(i) Improvement of the Recreation Ground Football Pitch** - The Football Foundation (FF) report in respect of improving the Recreation Ground 11 a side pitch was discussed. The Clerk would contact the FF to ask for more information on how the grant would work.

**(ii) MUGA** – Clerk advised she was meeting on site with Sports Courts UK Limited on Monday 7<sup>th</sup> August to have an initial chat. This was the company who installed the MUGA at Wing.

**(iii) Village Hall Use for Indoor Football** – Mr Sangster advised that the sessions had been cancelled as some damage had occurred to the Village Hall. Cllr Fee advised that the Parish Council did not manage or own the Village Hall so in respect of the bookings being cancelled Mr Sangster would need to liaise with the Village Hall Management Committee.

## 102/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 103/23 APPROVAL OF MINUTES

The Minutes of the Parish Council's Monthly meeting held on the 5<sup>th</sup> July 2023 were approved and signed by the Chair.

## 104/23 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

### **Cllr C Poll/Cllr P Brazier**

Cllr Oastler advised that the temporary repairs of the potholes had not worked.

The Local Members had a meeting with Paul Foot, Local Area Technician regarding Gooseacre but priority was being given over Station Road with works being carried out at the end of August. Cllr Hollett once again asked if there was a strategy in place for the repair of potholes.

Cllr Brazier advised that the new contractor was approximately 3 months behind so was now only doing 'proper' repairs. He felt that the new set up, with more teams, was going better but will would take until Spring 2024 to catch up.

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### 105/23 CLERK'S REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report. On hold until it is required to be updated.
- **Barratts - Land at Gooseacre** – Nothing to report.
- **Small Grant Funding Application for benches** – No feedback to date.
- **Connecting Path Suggestion at Recreation Ground** – Decision on hold until benches are installed.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – No update.
- **Future development of football/sports facilities at the Recreation Ground – MUGA** – Clerk had contacted Sports Courts UK as recommended by Wing Parish Clerk. Meeting on site Monday 7<sup>th</sup> August.

- **Toilet at Pavilion**

i. *Mark Biddiss, Architectural Drawing Services*, had responded to the Councillor queries from the July meeting. He felt that getting someone from the Council to visit would be the challenge and although the Council does have an advice service, this requires drawings and details to be sent in at a cost of £555, more than the planning application fee.

He didn't feel that building to the rear side and closer to the tree would be an issue but that steps would need to be taken to protect the tree in the design with a structural engineer involved and therefore adding additional costs.

ii. Clerk had contacted Katharine Allan BA (hons) Dip Arch RIBA, Cheddington resident and sent original TPO report and details of discharge notice. Arranging a date to meet on site to have a look. Useful to get another opinion.

iii. Clerk would contact McAndrew Associates when appropriate.

- **General**

- **Village Handyman Job Share Position** – Unfortunately position had not been filled. Clerk and Cllr Fee would meet with current handyman to discuss the options.

Clerk to meet with Garry Campbell, Vision Build to see if he would be able to do the bigger projects.

- **Cobbles at Gooseacre**. Clerk checked the Land Registry Title Deeds which stated that there must be a Right of Access to all the services underneath the cobbles so cannot be concreted over. It was agreed to maintain as it is with the handyman clearing.

- **Bus shelter** - asked handyman to check condition of the frame and paint if required.

- **Benches/bus shelter for the village** – Clerk advised that the Parish Council needs to apply for a s171 licence where minor excavation is required for both benches and a new bus shelter. The Parish Council to maintain any structures on the Highway/verges.

Clerk to price a small j shaped bus shelter for say 2/3 people.

Friendship bench. Clerk to have a look for a design and circulate.

**Inspection of All Play/Fitness Equipment** – Ask Playground Facilities to provide a quote for an annual check of all equipment and then quarterly – Agreed.

**Wicksteed Invoice** - Clerk had forwarded invoice to Joe Houston at Buckinghamshire Council for release of funds but Mr Houston had requested final inspection report. To date still not received from Wicksteed. Wicksteed Accounts Department have been advised of the current situation and that the payment has been delayed.

**Information signs at Playground** - not received yet. Clerk has contacted Wicksteed regarding these - confirmed installation week beginning 31<sup>st</sup> July.

**Playground Opening** – Thursday 20<sup>th</sup> July. Great success.

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**Millennium Sign** – 4m post ordered and delivered to Clerk’s address along with the replacement wooden bollards for the Recreation Ground. Date for installation to be confirmed with Garry Campbell of Vision Build.

**Commemorative Brass Plaque for Opening of the Playground** – Agreed.

**Bins on The Green** – Replacement lids missing locks. Clerk now had contact details from Kingfisher supplier and will speak direct.

### **106/23 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS**

**19.07.23 - Jack Sangster, Cheddington Veterans Football Club** - email re. Football Foundation Grant Application – next step/thoughts. See public Forum.

**20.07.23 – Brendan O’Sullivan, Transport Manager, Northern Straw** – email – Straw - Clerk had received an email reply on 20<sup>th</sup> July from Brendan O’Sullivan, Transport Manager advising that there currently was no law stating that straw bales needed to be covered or sheeted on vehicles, unless they are going abroad on a ferry.

Cllr Brazier had already raised this with the relevant departments. Prosecution was being considered from Buckinghamshire Council Highways as the straw was blocking gullies. Cllr Brazier will continue to pursue. Clerk to forward email to Cllr Brazier.

**28.07.23 - Chris Knight Resident of Baldwins Gate, Staffordshire-** email - Help Requested - National Effort to Protect Neighbourhood Development Plans

Cllr Fee asked the Local Members if Buckinghamshire Council knew anything about this? Cllr Brazier advised that he had emailed the Council to see if a Members meeting was required. Cllr Fee was very worried that the decision was against the policies of the Baldwin’s Gate neighbourhood plan but that the Inspectorate (independent government body) had still overturned it.

Cllr Hollett suggested the Parish Council should write to Greg Smith MP – All agreed.

Cllr Brazier advised that Gregg Smith would be at The Green, Cheddington on 14<sup>th</sup> August 2.30pm-4pm for a surgery. Cllr Fee and Cllr Hollett would try to speak to Mr Smith regarding this. Clerk would advertise the surgery on the PC’s FB page.

**01.08.23 - Bren Sainsbury, Residents Group - Horton** - email - Filming at Vicarage Farm Ivinghoe – Re. Planning applications 22/03240/APP (approved) and 23/02101/VRC (awaiting decision).

Cllr Fee advised that the company had now finished filming and filming had also ceased for the duration of the strike but all agreed that the film companies would be back. A planning application for a permanent site would be submitted. It was agreed to wait and see what the application involved and how Buckinghamshire Council would respond. The worry was that new legislation was being compiled so that film companies could have a temporary licence for 12 months. So every time there was a change there would be major construction works.

Clerk Track that planning application to keep an eye on developments.

**01.08.23 - Mel Stevens , Cheddington Allotment Warden** – email - Request for an extra £2 per plot for the Yr 23-24 to help maintain orchard area – It was agreed to test the water and for the Warden to find out how the plot holders felt. If say, 60% agreed then the PC would agree to the increase. The village handyman could then be ‘employed’ to cut this area.

### **107/23 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED**

Nothing to report.

### **108/23 FINANCIAL MATTERS**

a) The August 2023 payments, in accordance with the financial report, were signed off by the Chair and Cllr Bevan.

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- b) Invoice from JDR Treecare for emergency works carried out at the Recreation Ground/Village Hall in the sum of £1000 plus VAT – Agreed.
- c) Purchase of an outside bench for the soft play area at the Pavilion in the sum of £186 from Earth Anchors – Agreed.

### **109/23 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED**

No meetings had been attended.

### **110/23 PLANNING MATTERS**

**To Consider Applications Received via Buckinghamshire Council: -**

**23/02048/APP - 18 Leeches Way Cheddington Buckinghamshire LU7 0SJ** - Householder application for single storey rear extension – No Objections

**23/02094/APP - 20 Mentmore Road Cheddington Buckinghamshire LU7 0SD** - Householder application for side and front extensions and loft conversion and dormer window – No Objections

**To Receive Determinations by Buckinghamshire Council: -**

**23/01580/APP - 2 Berry field Cheddington Buckinghamshire LU7 0ST** - Householder application for single storey front extension – **Approved 10.07.23**

**Other Planning Matters: -**

Nothing to report.

### **111/23 REPORT ON ANY URGENT MATTERS**

Nothing to report.

### **112/23 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on Wednesday 6<sup>th</sup> September 2023.

The meeting finished at 8.45pm.

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**FINANCIAL APPENDIX**

**MONTH 5**

**AS AT 02/08/2023**

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 02.08.23 FYI
<b>DIRECT DEBIT PAYMENTS DEBITED</b>						
DD84	19/07/2023	N Power - Street Lights 01.06.23-30.06.23	£ 792.95	£ 158.59	£ 951.54	
DD85	21/07/2023	BT re. wifi - Pavilion July 23	£ 36.71	£ 7.34	£ 44.05	
DD86	21/07/2023	Epson - Printer Subscription 18.07-17.08.23	£ 8.33	£ 1.66	£ 9.99	
DD87	22/07/2023	Bank Charges to 30 June 2023	£ 5.00	£ -	£ 5.00	
DD88	28/07/2023	Nest - Clerk Pension July 23	£ 115.84	£ -	£ 115.84	
DD89	27/07/2023	02 - Clerk's Mobile 13.07.23-12.08.23	£ 13.10	£ 2.62	£ 15.72	
		<b>TOTAL DDs Made</b>	<b>£ 971.93</b>	<b>£ 170.21</b>	<b>£ 1,142.14</b>	
<b>DD PAYMENTS TO BE MADE</b>						
		<b>TOTAL DDs To Be Made/Clear</b>				
<b>ONLINE PAYMENTS MADE</b>						
OL90	11/07/2023	A Hollett re. cement for notice boards	£ 57.70	£ 11.54	£ 69.24	
OL91	17/07/2023	Cheddington Scouts Refurbishment Donation	£ 5,000.00	£ -	£ 5,000.00	
OL92	20/07/2023	Kensworth Sawmills Inv 42852	£ 413.70	£ 82.74	£ 496.44	
OL93	24/07/2023	Methodist Chapel - Decoration Works Donation	£ 200.00	£ -	£ 200.00	
OL94	25/07/2023	SWARCO - MVAS Annual Maintenance 23-24	£ 290.97	£ 58.19	£ 349.16	
OL95	25/07/2023	E R Roberts - Salary July 23	£ 1,394.48	£ -	£ 1,394.48	
OL96	25/07/2023	HMRC (06.07-05.08.23)	£ 318.00	£ -	£ 318.00	
		<b>TOTAL OL Payments Made</b>	<b>£ 7,674.85</b>	<b>£ 152.47</b>	<b>£ 7,827.32</b>	
<b>ONLINE PAYMENTS TO BE MADE</b>						
OL97	03/08/2023	E R Roberts - Expenses July 23	£ 50.70	£ 4.49	£ 55.19	
OL98	03/08/2023	Keith Malcolm Inv no.013	£ 633.66	£ 16.21	£ 649.87	
OL99	03/08/2023	Simon Barrow Inv SB0272 July 23	£ 2,283.33	£ 456.67	£ 2,740.00	
OL100	03/08/2023	Eurooffice Inv	£ 47.82	£ 9.57	£ 57.39	
OL101	03/08/2023	JDR Treecare Inv 892	£ 1,000.00	£ 200.00	£ 1,200.00	
OL102	03/08/2023	Cheddington Village Hall re. MKPA fun day (PATP)	£ 58.75	£ -	£ 58.75	
		<b>TOTAL OL Payments To Be Made</b>	<b>£ 4,074.26</b>	<b>£ 686.94</b>	<b>£ 4,761.20</b>	
<b>CURRENT ACCOUNT - Community</b>						
R27	03/07/2023	Julie Campbell Inv 2023/155	£ 312.50	£ 62.50	£ 375.00	£ 375.00
R28	03/07/2023	Sally Anne Butcher Wignall (Butcher) Inv 2023/156	£ 250.00	£ 50.00	£ 300.00	£ 300.00
R29	04/07/2023	Cheddington Tennis Club 2023/157	£ 182.29	£ 36.46	£ 218.75	£ 218.75
T10	06/07/2023	Transfer from Savings Account	£ 8,000.00	£ -	£ 8,000.00	£ -
R30	10/07/2023	K Brown Inv 2023/158	£ 36.46	£ 7.29	£ 43.75	£ 43.75
R31	12/07/2023	Masons Minibus Inv 2023/159	£ 78.12	£ 15.63	£ 93.75	£ 93.75
R32	19/07/2023	HMRC VAT - 01.04.23-30.06.23	£ 3,878.98	£ -	£ 3,878.98	
			<b>£ 12,738.35</b>	<b>£ 171.88</b>	<b>£ 12,910.23</b>	<b>£ 1,031.25</b>
<b>SAVINGS ACCOUNT - BMM</b>						
T10	06/07/2023	Transfer to Current Account	-£ 8,000.00	£ -	-£ 8,000.00	
			<b>-£ 8,000.00</b>	<b>£ -</b>	<b>-£ 8,000.00</b>	
<b>BALANCES 02.08.23</b>						
		Current A/c			£ 4,661.29	
		Savings A/c			£ 130,904.29	
		<b>TOTAL</b>			<b>£ 135,565.58</b>	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 4,761.20	
		<b>CURRENT BALANCE</b>			<b>£ 130,804.38</b>	